



20000 68th Ave W
Lynnwood, WA 98036-5999
www.edcc.edu

International Business Associate of Technical Arts Degree Program Requirements 2011-2012

Student Name _____
Student ID _____

Program Description The basic objective of this degree is to prepare students for management or supervisory positions in business and government that require familiarity with activities such as trade, finance, and technological exchanges across national borders. This degree addresses some of the business complications and opportunities that can result from national differences in economic, political, cultural and demographic environments.

Credit/Grade Requirements This ATA degree is awarded upon a student's completion of a minimum of **90** credits of *General Requirements, Business/ Management Requirements, International Business Requirements, and Electives* as outlined below. A minimum of 30 credits or one-third, whichever is less, of the required credits must have been received from Edmonds Community College. The student must have a minimum grade point average of 2.5.

General Education/Related Instruction Requirements Students who complete degrees or certificates of 45 credits or more are required to demonstrate learning in the following general education/related instruction areas: communications, computation/quantitative skills, human relations/group interaction.

Degree Outcomes

Students completing this degree should

- Write and speak in a clear, logically organized manner
- Have a working knowledge of at least a second language
- Apply, analyze, synthesize and evaluate information
- Use appropriate technology and technical skills to manage information and solve problems
- Demonstrate the mathematical skills essential to employment
- Demonstrate the ability to research employment opportunities, prepare an effective employment package, and present oneself positively in a job interview
- Demonstrate knowledge and appreciation of how political, economic and cultural factors influence the business environment
- Create an environment conducive to positive group interaction

Cultural Diversity Edmonds Community College requires that students earning a degree or certificate of 45 credits or more meet the Cultural Diversity Requirement. Courses that satisfy this requirement are marked as “:CD” on the requirement sheet and “Meets Cultural Diversity Requirement” in the quarterly class schedule.

Students are advised to

- Plan their schedule several quarters in advance in order to accommodate courses that are offered only once or twice a year
- Review the college catalog for required course prerequisites and include these in schedule planning
- Check plans with the appropriate faculty advisor.
- Request written approval for modifications of the approved curriculum from the registration office on a *Petition for Waiver* form

Graduation Application A completed Graduation Application form must be submitted to Enrollment Services by the 10th day of the quarter in which the student expects to graduate. Forms are available at Enrollment Services located in Lynnwood Hall.

Adviser The adviser for this program is
William Bettencourt wbettenc@edcc.edu 425-640-1631

College Resources

Department Website	http://inbus.edcc.edu
Home Page	http://www.edcc.edu
How to Enroll	http://getstarted.edcc.edu
Transfer Center	http://transfer.edcc.edu
Advising appointments	425-640-1458
College Bookstore	http://bookstore.edcc.edu

Course	Cr	Grade	Generally Offered			
I. General Education/Related Instruction Requirements (21-23 credits)						
Communications Skills - 10 credits						
ENGL 100 Intro to College Writing	5	_____	F	W	Sp	Su
COMM 101 Intercultural Communications:CD	5	_____	F	W	Sp	Su
Computation/Quantitative Skills - 5 credits						
BUS 130 Business Math *	5	_____	F	W	Sp	
Human Relations/Group Interaction - 5 credits						
MGMT 100 Human Rel/Organiz:CD	5	_____	F	W	Sp	Su
Career Management - 1 credit minimum						
BSTEC 294 Career Management OR	3	_____	F	W	Sp	Su
JOBDV 110 Resumes and Interviewing	1	_____	F	W	Sp	Su
II. Business Management Requirements (20 credits)						
ACCT 101 Accounting Fundamentals	5	_____	F	W	Sp	Su
CIS 100 Intro to Business Computing OR		_____	F	W	Sp	Su
BSTEC 130 Computer Fundamentals	5	_____	F	W	Sp	Su
MGMT 214 Principles of Management	5	_____	F	W	Sp	Su
BSTEC 110 Business Communications:CD	5	_____	F	W	Sp	Su
III. International Business Requirements (25-40 credits)						
ECON 140 The World Economy:CD	5	_____	F	W	Sp	Su
INSTD 200 State of Capitalism	5	_____			Sp	
INSTD 201 International Political Economy:CD	5	_____		W		
INSTD 202 Cultural Interactions:CD	5	_____			Sp	Su
MGMT 221 International Mkt Operations	5	_____	F		Sp	
Foreign Language Requirement (0-15 credits)						
All candidates for this degree must develop the ability to communicate in at least two languages						
1. Candidates whose <u>native language is English</u> must either						
a. complete a first-year, college-level foreign language series; or,						
b. demonstrate a minimum foreign language speaking, reading, and writing ability to the International Business Program advisor. This may include being interviewed by a language consultant of the advisor's choice						
2. Candidates whose <u>native language is not English</u> may utilize up to 15 credits of college-level EAP (English for Academic Purposes) courses						
_____	_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____	_____
IV. Electives (selected in consultation with advisor to complete 90 credits)						
_____	_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____	_____

Explanatory Note

* Any college level MATH course may be substituted

Advisor's Signature

Date