



20000 68th Ave W
Lynnwood, WA 98036-5999
www.edcc.edu

Student Name _____
Student ID _____

Event Planning Hospitality & Tourism Transfer to Bachelors of Applied Science in Administrative Management at Central Washington University Associate in Applied Science-T Degree Program Requirements 2011-2012

Program Description The Hospitality and Tourism Associate of Applied Science-Transfer Degree is designed for students who want to transfer to the Bachelor's of Applied Science in Administrative Management at Central Washington University (CWU). This degree will allow students to update existing knowledge and skills and/or acquire up-to-date technical and managerial skills. The degree requires students to work with a Hospitality and Tourism adviser to select those courses which will help students achieve their educational and career goals. Many courses are available online for both the AAS-T and the BS Degree. Refer to the class quarterly schedule.

Admission Requirements to Central Washington University's Bachelor's of Applied Science in Administrative Management Program All students who intend to transfer to CWU should talk with a CWU adviser to review specific admission requirements. Students must have a 2.3 minimum cumulative grade point average to be considered for admission to CWU. All of the courses in this degree will transfer to the CWU Applied Bachelor's Degree, see www.cwu.edu/itam/bas.

Degree Outcomes Outcomes for Edmonds Community College degrees and certificates can be found in the online college catalog at the bottom of each degree or certificate. To find specific outcomes, click on the degree or certificate from the program list in the online catalog at <http://catalog.edcc.edu>

Common Course Number Changes Please refer to www.edcc.edu/ccn for more information.

Credit/Grade Requirements This AAS-T degree requires successful completion of a minimum of **97** credits as outlined. A minimum of 30 credits or one-third of the required credits, whichever is less, must be earned at Edmonds Community College. Students are required to maintain a minimum cumulative grade point average of 2.0 in all college-level courses as well as a minimum grade of 2.5 in all hospitality classes.

Note: Courses approved for transfer from other academic institutions must have a minimum grade of 2.0.

Cultural Diversity Edmonds Community College requires that students earning a degree or certificate of 45 credits or more meet the Cultural Diversity Requirement. Courses that satisfy this requirement are marked as “:CD” on the requirement sheet and/or “Meets Cultural Diversity Requirement” in the quarterly class schedule.

Students are advised to

- Plan their schedule several quarters in advance in order to accommodate courses that are offered only once or twice a year
- Review the college catalog for required course prerequisites and include these in schedule planning
- Communicate with a faculty adviser

Graduation Application A completed Graduation Application form must be submitted to Enrollment Services by the 10th day of the quarter in which the student expects to graduate. Forms are available at Enrollment Services located in Lynnwood Hall.

High School Transition Program Students (Tech Prep, College in the High School, Running Start) It is recommended that high school students who have earned college credit through dual credit programs meet with a college advisor.

Advisers The advisers for this program are

Linda Russell	lrussell@edcc.edu	425-640-1137
Beth O'Donnell	bodonnell@edcc.edu	425-640-1208

College Resources

Department Website	http://hosp.edcc.edu
Home Page	http://www.edcc.edu
How to Enroll	http://getstarted.edcc.edu
Transfer Center	http://transfer.edcc.edu
Advising appointments	425-640-1458
College Bookstore	http://bookstore.edcc.edu

Course	Qtr	Credit	Grade
I. Basic Skills Requirements (General Education) (20 credits) ^			
Communication Skills – 10 credits			
ENGL& 101 English Composition I	_____	5	_____
ENGL& 102 Composition II	_____	5	_____
Computation/Quantitative Skills – 5 credits			
MATH _____ * / **	_____	5	_____
Reasoning – 5 credits			
PHIL& 106 Introduction to Logic	_____	5	_____
II. Cultural Diversity (5 credits)			
MGMT 100 Human Relations/Organization:CD	_____	5	_____
III. Business Requirements (35 credits)			
ACCT 101 Accounting Fundamentals *** OR	_____	_____	_____
ACCT& 201 Principles of Accounting I OR	_____	_____	_____
MGMT 180 Finance-Money Management	_____	5	_____
BUS& 101 Introduction to Business	_____	5	_____
BSTEC 130 Computer Fundamentals OR	_____	_____	_____
CIS 100 Introduction to Business Computing	_____	5	_____
MGMT 270 Project Management I	_____	5	_____
<i>Select 15 credits from the following</i>			
ACCT 216 Accounting Software Applications	_____	5	_____
BSTEC 222 Database (Access)	_____	5	_____
BSTEC 224 Spreadsheet (Excel)	_____	5	_____
BSTEC 109 Word Processing (WORD)	_____	5	_____
BUS& 201 Business Law	_____	5	_____
LEGAL 240 Contracts	_____	5	_____
MGMT 130 Principles of Marketing	_____	5	_____
MGMT 214 Principles of Management	_____	5	_____
MGMT 260 Small Business management	_____	5	_____
IV. Required Hospitality & Tourism Courses (39 credits minimum)			
CLART 105 Introduction to Catering	_____	2	_____
HSPTR 140 Introduction to Hospitality	_____	5	_____
EVPL 250 Event Coordination OR	_____	_____	_____
MGMT 107 Event Planning	_____	5	_____
EVPL 240 Event Planning/Risk Management	_____	5	_____
EVPL 245 Sustainable/Green Events	_____	2	_____
EVPL 265 Event Planning/Best Practices	_____	5	_____
EVPL 266 Virtual Event Planning	_____	5	_____
EVPL 270 Event Planning/Practicum	_____	3	_____
EVPL 275 Event Planning/Weddings OR	_____	_____	_____
EVPL 276 Event Planning/Entertainment & Production OR	_____	_____	_____
EVPL 277 Event Planning/Destination Management	_____	2	_____
V. Career Management (3 credits)			
BSTEC 294 Career Management	_____	3	_____

Explanatory Notes:

- ^ A lab science is needed for CWU graduation. You may complete this requirement at Edmonds Community College. Recommend BIOL& 100/100L, CHEM& 121/121L, 141/151, GEOL& 101, PHYS& 100/101, or 221/231
- * MATH& 107, 141, 142, 148, or 151
- ** Students planning on pursuing a Masters Degree should complete the Calculus series of courses
- *** This class may be waived if student has recently completed one year of high school accounting, the equivalent of ACCT 101, has recent bookkeeping experience or instructor's permission. Students are advised to consult with an accounting adviser. Five credits of an approved business elective may be substituted

Adviser's Signature	Date	Dean's Signature	Date