



20000 68th Ave W
Lynnwood, WA 98036-5999
www.edcc.edu

Global Business Certificate Program Requirements 2011 - 2012

Student ID _____

Program Description The Global Business Certificate is designed to allow bilingual individuals with little or no prior business experience to gain some understanding of business basics so that they might more confidently assist in the conduct of business activities that cross political, economic and cultural barriers.

Credit/Grade Requirements A certificate of achievement is available upon completion of **45** credits of selected communications courses and business requirements. A candidate must have earned at least a 2.50 grade point average in the certificate program. At least 15 credits must have been received from Edmonds Community College. All candidates must demonstrate or show proof of their ability to communicate in at least two languages.

Prequalification of Language Abilities

For native English speakers: Eligibility for Engl& 101 (either by completion of a college-level composition course or by the college's English Placement Test) and a demonstration of minimum foreign language speaking, reading, and writing abilities to the International Business advisor. This may include the candidates being interviewed by a language consultant of the advisor's choice.

For non-native English speakers: A minimum TOEFL score of 500 or eligibility for Engl& 101 (achieved either by completion of a college-level composition course or by the college's English Placement Test).

Degree Outcomes

Students completing this degree should

- Write and speak in a clear, logically organized manner
- Have a working knowledge of at least a second language
- Apply, analyze, synthesize and evaluate information
- Use appropriate technology and technical skills to manage information and solve problems
- Demonstrate knowledge and appreciation of how political, economic and cultural factors influence the business environment
- Create an environment conducive to positive group interaction

Students are advised to

- Plan their schedule several quarters in advance in order to accommodate courses that are offered only once or twice a year
- Review the college catalog for required course prerequisites and include these in schedule planning
- Check plans with the appropriate faculty advisor
- Request written approval for modifications of the approved curriculum from the registration office on a *Petition for Waiver* form

Graduation Application A completed Graduation Application form must be submitted to Enrollment Services by the 10th day of the quarter in which the student expects to graduate. Forms are available at Enrollment Services located in Lynnwood Hall.

Adviser The adviser for this program is

William Bettencourt wbettenc@edcc.edu 425-640-1631

College Resources

Department Website	http://inbus.edcc.edu
Home Page	http://www.edcc.edu
How to Enroll	http://getstarted.edcc.edu
Transfer Center	http://transfer.edcc.edu
Advising appointments	425-640-1458
College Bookstore	http://bookstore.edcc.edu

Course			Cr	Credit Earned	Generally Offered			
Core Requirements:								
COMM	101	Intercultural Communications:CD	5	_____	F	W	Sp	Su
MGMT	100	Human Rel/Organiz:CD	5	_____	F	W	Sp	Su
INSTD	200	State of Capitalism	5	_____			Sp	
ECON	140	The World Economy OR			F	W	Sp	Su
INSTD	201	International Political Economy	5	_____		W		
BSTEC	110	Business Communications:CD OR			F	W	Sp	Su
ENGL&	101	English Composition I	5	_____	F	W	Sp	Su
BUS	101	Introduction to Business OR			F	W	Sp	Su
MGMT	221	International Mkt Operations	5	_____		W		
Electives (to complete 45 credits- subject to prior consultation with an advisor)								
_____	_____	_____	_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____	_____	_____	_____

_____ Advisor's Signature	_____ Date
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